### 8.3.1 Undergraduate Credit Grading Rubric

| Category | Points | Requirement |
| --- | --- | --- |
| Engagement | 3 | Regularly attends scheduled meetings and communicates necessary scheduling changes. |
| | 2 | Usually attends meetings and communicates most changes. |
| | 1 | Frequently misses meetings or fails to communicate scheduling issues. |
| Effort | 3 | Engages with work to best learn material and research procedures. Puts in $\sim$**3 hours per week per credit**, on average. |
| | 2 | Demonstrates adequate effort in learning and contributing to research activities. |
| | 1 | Shows limited engagement or minimal effort toward understanding research material. |
| Quality | 3 | Consistently produces clear, accurate, and well-documented work appropriate to their level of research experience and project goals. |
| | 2 | Produces generally sound work but with occasional errors or omissions. |
| | 1 | Work often lacks accuracy, clarity, or completeness relative to project expectations. |
| Reporting | 3 | Consistently provides clear and timely reports on an agreed-upon reporting schedule with the mentor (typically weekly), and submits all organized raw and processed data in full at the end of the grading period, AND presents at one lab meeting a semester (15 minutes minimum) |
| | 2 | Reports are adequate but occasionally delayed or unclear, provides some raw and processed data but not complete and disorganized, presents at lab meeting but at lower quality or below minimum presentation time |
| | 1 | Reports are often incomplete or missing, doesn't provide any data collected by end of grading period. Doesn't present at lab meeting |

Grade == total points/12

### 8.3.2 Master of Engineering Grading Rubric

| Category | Points | Requirement |
| --- | --- | --- |
| Engagement | 3 | Regularly attends scheduled meetings and communicates necessary scheduling changes. |
| | 2 | Usually attends meetings and communicates most changes. |
| | 1 | Frequently misses meetings or fails to communicate scheduling issues. |
| Effort | 3 | Actively engages with assigned work to develop research and technical skills. Puts in $\sim$**3 hours per week per credit**, on average. |
| | 2 | Demonstrates adequate effort in learning and contributing to project activities. |
| | 1 | Shows limited engagement or minimal effort toward research progress. |
| Quality | 3 | Consistently produces clear, accurate, and well-documented work appropriate to their experience and project goals. |
| | 2 | Produces generally sound work but with occasional errors or incomplete documentation. |
| | 1 | Work often lacks accuracy, clarity, or completeness relative to expectations. |
| Reporting | 3 | Provides clear, timely reports on an agreed schedule with the mentor (typically weekly) and presents once per semester ($\geq$15 min). |
| | 2 | Reports are adequate but sometimes delayed, unclear, or below expected presentation quality. |
| | 1 | Reports are incomplete or missing, and no presentation |
| MEng Requirements | 3 | The MEng report is thorough, well-written, and submitted with adequate time for mentor feedback. All data, code, and materials are complete and well organized. The interim should be half the length (3-5 pages) of the final report (6-10). |
| | 2 | The report shows good effort but lacks some completeness or quality, or is submitted late with partial materials. |
| | 1 | The report is poor, lacks review, or omits key data, code, or documentation. |

Grade == total points/15